INSTRUCTIONS FOR USING THE MY LOCAL PHARMACY APP  
1. You will be asked for our PHARMACY ID- this is **NUM0709** and you will be asked to set up a pin/password to enter the app.  
2. You will then be required to enter your personal details. You can add your NHS number if you know it, but this is not essential.  
3. You will then be sent a verification code- this is either sent to your email, or via text message.  
4. You will then have to wait for your registration request to be accepted. This can take up to 48 hours. Please be patient with us as this is new to us too.  
5. Once your registration is accepted, you will be able to view opening times, pharmacy details, order your repeats and medication information.

HOW TO ORDER YOUR REPEAT ON THE MY LOCAL PHARMACY APP  
1. Click on the ORDER REPEAT icon on the main menu  
2. Click on ADD NEW REPEAT  
3. Click on the plus (+) icon in the top right corner  
4. Add your medications and number of items you are usually prescribed e.g. 56 tablets.  
\*Please ensure you spell your medications correctly and pick the right format, e.g. tablets or capsules. If you are in doubt about any of your medications, you can refer to the repeat request form you receive with your prescription, or by looking at the labels on your medications.  
5. When you have added all the medication you wish to order, click on the NEXT button and then click SEND.  
\* Once your order has been submitted, the app will say ORDERED. Once we have sent your request to your surgery, the app will change status to say ORDER RECEIVED. The status will change to say READY FOR COLLECTION when it is ready for you to pick up.